



## Ottawa Street BIA 2026 Board of Management Nomination Information

**Annual General Meeting & Election: November 3, 2026**

### **Submission:**

To be included in the circulated candidate list, please return this signed form to the BIA office no later than **October 14, 2026** (20 days before the AGM). Nominations will be received by the BIA office on behalf of the Secretary of the Board of Management.

**After October 14th**, you may still be nominated from the floor at the start of the AGM on **November 3, 2026**.

Return by: Email at [info@shopottawastreet.com](mailto:info@shopottawastreet.com), mail or hand-delivery to 3 Britannia Avenue, Hamilton ON L8H1W3

### **How to Nominate a Candidate: Three Ways**

**Self-nomination:** Fill out the enclosed Candidate Nomination Form, sign it, and return it to the BIA office by **October 14, 2026**.

**Nomination by Members:** Any group of 3 or more Members may nominate a candidate in writing to the BIA office. Written nominations must be received by **October 14, 2026**.

**From the floor:** Nominations will also be accepted from the floor at the start of the AGM on **November 3, 2026**.

All nominations, whether from the committee, by self-nomination, by Members, or from the floor, require the nominee's signed consent.

### **How to Nominate Yourself**

- Fill out the Candidate Nomination Form
- Sign it (*your signature is your consent to stand as a candidate*)
- Return it to the BIA office by **October 14, 2026**. Nominations will be received by the BIA office on behalf of the Secretary of the Board of Management.

**Questions?** Call Ottawa Street BIA Executive Director Stephanie Weiler at 905-544-5822, or email [info@shopottawastreet.com](mailto:info@shopottawastreet.com)



## Ottawa Street BIA 2026 Board of Management Self-Nomination Form

**Annual General Meeting & Election: November 3, 2026**

This form allows an individual to nominate themselves as a candidate for the Board of Management. Per the Procedural By-law (Article 14), nominations may also be made by the Nominating Committee, by any three (3) or more Members in writing, or from the floor at the AGM.

**Eligibility:** You must be a Member of the Ottawa Street BIA, a property owner or tenant of a rateable business property within the BIA boundaries (Ottawa Street North, Main Street to Barton Street). **One vote per ratepayer, regardless of the number of properties or businesses they operate within the BIA.**

### Nominee Information

Full name: \_\_\_\_\_

Business or property you own or represent: \_\_\_\_\_

Business/property address: \_\_\_\_\_

Role (owner / tenant / representative of): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you currently a Director on the Board of Management? ☐ Yes ☐ No

### Position Sought

I am nominating myself as a candidate for the position of Director on the Ottawa Street BIA Board of Management for the 2026–2030 term.

**Candidate Statement** (optional, max ~100 words — for circulation to Members)

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### Consent & Signature (required)

I confirm that I am a Member of the Ottawa Street BIA, I am willing to stand as a candidate for the Board of Management, and the information above is accurate. I understand that, if elected, my name will be forwarded to City Council for formal appointment as a Director, and that the current Board remains in office until Council appoints the new Board.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Ottawa Street BIA 2026 Board of Management Member-Nomination Form

### Nominee Information

Full name: \_\_\_\_\_

Business or property you own or represent: \_\_\_\_\_

Business/property address: \_\_\_\_\_

Role (owner / tenant / representative of): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Nominating Member 1** (name + business/property): \_\_\_\_\_

Signature: \_\_\_\_\_

**Nominating Member 2** (name + business/property): \_\_\_\_\_

Signature: \_\_\_\_\_

**Nominating Member 3** (name + business/property): \_\_\_\_\_

Signature: \_\_\_\_\_

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