

**OTTAWA STREET BIA MEETING**

**May 19, 2026**

**6:00PM-7:00PM**

**BOARD MEETING MINUTES**

T. Lute  
A. Clark  
E. Grad  
S. Weiler  
K. Rogelstad  
W. Kemp  
A. Mayer  
J. Weide

M. Weide  
A. Lantos  
L. Foster  
M. Jones  
H. Harrison  
C. O'Callaghan  
R. Balla  
S. Queroub

T. Pitten  
K. Swayze  
G. Petkos  
K. Nunn  
H. Navarro  
P. Fonovic

**Welcome & Introductions – T. Lute**

**March 2026 Minutes & May Emergency Meeting Minutes – T. Lute**

**Motion to approve emergency meeting minutes from May 2026**

1<sup>st</sup> A. Lantos 2<sup>nd</sup> K. Rogelstad

**Treasurer's Report – E. Grad**

**Ottawa Street Bia: \$ 46,590.61**

**Contingency: \$749.04**

**Update on Misappropriation of Funds Investigation – T. Lute**

T. Lute reported that the previous chair, M. Carruth, has paid \$7,000.00 back to the BIA. There are no more updates at this time.

**Beautification Updates – S. Weiler**

**Bench Relocation:**

S. Weiler reported that the benches that are currently on both sides of Britannia and Ottawa will be relocated between 281 and 235 Ottawa St. N. S. Weiler also confirmed that this relocation will occur this coming week. .

**BIA Advisory Committee – S. Weiler**

**Parking Revenue Review:**

S. Weiler reported that the BIA will be receiving \$25,734.04 for parking revenue. S. Weiler also mentioned that the BIA had previously allocated \$23,610.86.

**AGM 2026:**

S. Weiler announced that the annual AGM Conference will be hosted by LG Wallace, and that it would be held on Tuesday, November 3, 2026 at 6 p.m. The board agreed to the date.

**Conference:**

S. Weiler reminded the board that the City of Hamilton will be paying for her attendance at the IDA Conference from September 1, 2026 to September 3, 2026. The City of Hamilton will be paying the \$955.00 registration fee for S. Weiler, and the BIA budget will fund the accommodations. S. Weiler is looking into sharing costs for accommodations with another BIA.

**General Updates****CEF Grants:**

After reviewing the agenda for The City of Hamilton Grants Sub-Committee meeting S. Weiler unofficially reported that the BIA might be eligible for receiving \$5,940.00 for a Thrift Crawl/Saturday Series series, \$5,540.00 for the Holiday Cheer Event, and \$7,756.00 for Sew Hungry. This information would be confirmed at the CEF Grants meeting held on Wednesday, May 20, 2026 at 9:30 a.m, S. Weiler to attend virtually.

**2nd Levy payment incoming in June:**

S. Weiler announced that the second levy payments are due in June, and that the City of Hamilton Temporary Patio Application window will be open until June 1, 2026. Applications will still be accepted after this date, but the turnaround will be slower. The levy payment amount is \$98,618.00.

**115 Campbell Lot:**

The BIA will be establishing a subcommittee and will be moving forward with a petition for the preservation of the lot. The BIA's objective is to ensure that the Ottawa Street BIA responds to the proposed affordable housing development at 115 Campbell Avenue in a manner that is informed, transparent, and representative of the collective voice of our membership, property owners, and community. The BIA will gather and consolidate input from BIA members, property owners, and community stakeholders and research the full impact of the proposed development on parking, foot traffic, and local businesses. There will also be a review of parking rate options and present findings to the full board. The subcommittee will also coordinate the petition process and report back to the board at each meeting with updates. The subcommittee will distribute surveys to BIA members and the broader community to gather feedback on the proposed development.

Following this, an Open Call will be held before the petition is prepared and then a formal petition calling for the preservation of 115 Campbell Avenue, as a parking lot will be drafted and circulated to members, property owners, and community stakeholders. A target deadline for signature collection will be set, and the petition will be drafted, circulated, and submitted to the appropriate city departments. A comparative review of area parking rates will be conducted, with a recommendation regarding a potential rate increase to \$2.50/hr presented to the full board for a vote before any changes are implemented.

All updates will be communicated to members through the BIA's regular channels, with any public-facing statements reflecting the position of the board as a whole.

As directed by the board, S. Weiler will prepare a letter to Mayor Andrea Horwath discussing the concerns present, and once approved, will forward to their office.

**Other – S. Weiler**

**Board Member Additions:**

As documented in the emergency minutes, the BIA will be amending its bylaws to expand the Board of Management from 9 to 12 directors.

S. Weiler noted that the Board has adopted a new Code of Conduct and Code of Ethics. An outline of responsibilities for each available position will be included in a package sent to all individuals who have expressed interest.

All interested persons in attendance expressed their intent to stand, and an email will be sent to the full membership inviting additional nominations.

**Dismissal**

**Next Meeting:** June 16, 2026

**Location:** Hybrid, In person and Online