

OTTAWA STREET BIA MEETING
Jan 20th 6:00pm – 7:00pm
BOARD MEETING MINUTES

M. Carruth
T. Lute
A. Clark
E. Grad
S. Weiler
R. Henderson
K. Swayze

K. Rogelstad
M. Weide
A. Mayer
P. Fonovic
A. Lantos
K. Nunn

Welcome & Introductions – M. Carruth

Minutes for Board Meeting – M. Carruth

Motion to approve minutes from December

1st A. Lantos 2nd T. Lute

Treasurer's Report – E. Grad

Ottawa Street Bia: \$1675.89

Contingency: \$829.04

Beautification Updates – S. Weiler

Benches:

Our two benches were removed from storage at the YWCA. Work on the benches is underway. S. Weiler to coordinate install once repairs are completed.

Parkette: Ongoing collaboration with City of Hamilton for improvements, an update to follow at an upcoming meeting once communication is received.

Beautification Planning 2026: BIA board members discussed beautification ideas for 2026, including increasing on-street lighting and decorative lights in the trees on the street. S. Weiler to collect information.

BIA Advisory Committee – S. Weiler

Financial Statements Client Assistance Package

A KPMG representative discussed the Client Assistance Package, uploading processes, and timelines for 2026. S. Weiler, M. Carruth and W. Kemp (bookkeeper) have an upcoming meeting with KPMG to discuss our upcoming audit, including best practices, what flags “errors” and deadlines.

BIA Awards of Excellence

Our nominees for the BIA Awards of Excellence, by vote, are Crown & Press for the Sparkle Award and Drop Spot East for the Business/Community Partnership Award.

Music Performance Grant Initiative:

A City of Hamilton funding opportunity was presented offering a \$2,000 grant to each

BIA to produce a music performance featuring Hamilton-associated artist(s), along with marketing support from the Hamilton Host Committee. The initiative aims to support free or affordable public music performances, promote awareness that the JUNO Awards are coming to Hamilton in March 2026, and create performance opportunities for Hamilton-based artists. S. Weiler reached out to all BIA members to openly request proposals for the use of this grant, with a posted deadline. Once proposals are received, the Board will review and vote on the proposal that best aligns with the BIA's goals and priorities for use of the funds.

BIA Coordinator– S. Weiler
Associate Memberships

S. Weiler presented an edited version of our Ottawa Street BIA Associate Membership Final revisions were completed and the draft was approved for circulation. A copy of our Associate Membership will be posted on our website.

Other – S. Weiler
Resignation

Motion to approve the resignation of Rachael Henderson

1st K. Swayze 2nd A. Lantos

Bylaws

Motion to approve a temporary exception to the procedural by-law to permit the Community Representative complement to exceed the 20% maximum. This exception will remain in effect only until the next Board election later this year, at which time Board composition will return to compliance with the by-law.

1st T. Lute 2nd K. Swayze

Dismissal

Next Meeting: February 17th at 6:00pm

Location: Online Only