

**OTTAWA STREET BIA MEETING**  
**June 10th 2025**  
**6:00pm – 7:00pm**  
**BOARD MEETING MINUTES**

M. Carruth

T. Lute

A. Clark

E. Grad

\*\* Not in attendance

\*\* K. Arcana

S. Weiler

K. Rogelstad

A. Lantos

**Welcome & Introductions – M. Carruth**

**Minutes for Board Meeting – M. Carruth**

**Motion to approve minutes from April 2025**

- 1<sup>st</sup> A. Clark 2<sup>nd</sup> A. Lantos Carried

**Treasurer's Report – E. Grad**

**Ottawa Street Bia:** \$161, 2745.58 (including 2nd levy payment)

**Contingency:** 17,328.21

**Beautification Updates – S. Weiler**

**Benches**

We are awaiting a permit from the City to paint the benches and will be following up with Parks regarding their overall plan for East Kiwanis Place parkette. S. Weiler has reached out to the City for follow up regarding bench permits, with the assistance of our BIA officer, C. Geissler. Star Powder Coating is ready to complete the job. An update to follow at an upcoming meeting.

**Encampment**

Encampment Hamilton, Hamilton Police Service, and Parks North are all working collaboratively with the BIA to mitigate the ongoing encampment at East Kiwanis Place Park. Safety issues are being addressed daily and at this time the power has been turned off due to improper use. S. Weiler joined the Division Two Hamilton Police Service subcommittee, and met last Tuesday discussing crime and safety within Ottawa Street BIA.

**Brackets**

We were notified by the City that two of our pole brackets need to be replaced before installation of new street art. The board decided the brackets will be replaced during the next art swap.

## **BIA Advisory Committee – S. Weiler**

### **BIA Sub-Committee: Blue Box Transition**

Between April 1 and December 31, 2025, the City will continue collecting recyclables from commercial properties, municipal buildings, daycares, and places of worship. For missed recycling collection contact GFL Environmental Inc. at [hamiltonrecycling@gflenv.com](mailto:hamiltonrecycling@gflenv.com) or 1-844-415-4351.

Waste Hamilton will be bringing a proposed plan for 2026 to Public Works in July. BIAs had an additional meeting with Waste Hamilton before submitting their proposal. This meeting was set to share our concerns, and together the BIAs prepared a letter to submit with the proposal.

## **BIA Coordinator– S. Weiler**

### **Community Fridge**

The Community Fridge was brought up for discussion. Feedback from surrounding businesses have addressed concerns around sidewalk congestion and safety and customer comfortability. At this time Ottawa Market has brought forward no complaints to the BIA. Together the board discussed possible solutions and decided to collectively monitor the situation.

### **Hiring**

Ottawa Street BIA has completed our interviews and hired a new part time staff member who will begin their employment next week.

### **Business out of the Box**

Currently located in the Crown Point Community Church parking lot, owned by the YWCA, the under utilized Business out of Box shipping container has been offered to Ottawa Street BIA to activate during events and markets. At this time our landlord at the office has not decided if they will be granting permission for the parking of this unit on the property. S.Weiler to update at a future time.

### **Contribution to Operating Budget**

We have received our payment for contribution to operating budget from the City for the amount of \$11,148.65. The board decided to designate the funds at an upcoming meeting. S. Weiler to quote painting the parking furniture.

**CEF Grants**

Ottawa Street has been granted two City Enrichment Fund grants, both with A ratings, for the amounts of \$940 for Craft Crawl and \$3750 for Rainbow Roller Rink. S. Weiler to thank CEF in our Hamilton Spectator ads and social media marketing.

**Property Conditions**

Business owners and community members have addressed concerns about the state of a property on Ottawa Street north due to neglect. S. Weiler has connected with the City and incident reports have been started. S. Weiler to meet via phone with bylaw to discuss concerns.

**Audit**

Our completed audit has been submitted to the BIA for approval. Due to technical issues present with Google Meet, S. Weiler will forward a copy of the audit report to all board members for review and approval post-meeting.

**Dismissal**

**Next Meeting:** July 15th 2025

**Location:** BIA Office, 3 Britannia Avenue, Hamilton ON, or online.