

OTTAWA STREET BIA MEETING

Tuesday, October 17th, 2023

6:00pm – 7:00pm

BOARD MEETING MINUTES

B. Forgie **
T. Lute
S. Querob **
A. Clarke
E. Grad
S. Weiler

C. Braley.
M. Carruth
J. Abbiss
A. Terveld
M. Baker

** Not in attendance

1. Welcome & Introductions – M. Carruth

2. Minutes for September 2023 Board Meeting – M. Carruth

- **Motion** to approve minutes from September 2023
1st T. Lute 2nd M. Baker Carried

3. Treasurer's Report – E. Grad

- Ottawa Street Bia \$138, 134.19 Contingency \$17, 399.46

4. Beautification Updates – A. Terveld & C. Braley

In continuation from the last meeting, banner mock-ups are being created to showcase the four chosen phrases, shop here, dine here, unwind here, explore here. Board members discussed ideas, including using the word community, in multiple local languages, for the border of these new banners.

Icicles (to be installed with snowflakes) have been ordered for holiday street decor. Site inspection will commence in December, with banner installation in January.

5. BIA Advisory Committee – C. Braley

Meeting Cancelled

6. BIA Coordinator – C. Braley

The executive members of the board met for a budget meeting prior to today's meeting. C. Braley presented the BIA Budget 2024. This budget includes a 13% levies increase, with 1.3% annual increase.

- **Motion** to approve BIA Budget 2024
1st A. Terveld 2nd A. Clarke Carried

C. Braley presented the Ottawa Street BIA Policy regarding harassment, bullying, violence and sexual harassment. This policy outlines the process of disciplinary action if an occurrence were to happen. Members discussed the steps and procedures of this policy, and a notice will be posted in the BIA office, as well as online, for all members and the community to see, once finalized.

C. Braley attended an LRT meeting. She asked about street updates to support the transition, and we are waiting on a response. It was communicated that they are open to the possibility of putting a GO Train station at Centre Mall. It was also communicated that they will offer support to businesses during construction, including free window cleaning (no financial incentives).

There is a significant increase in crime on Ottawa Street North. Businesses have been reporting theft, harassment, and safety concerns. C. Braley scheduled to meet with Police Thursday to further discuss prevention and resolution of these issues.

7. Other

AGM reminder: November 1st 2023 at 6:00pm-8:00pm at LG Wallace Funeral Home
151 Ottawa St N, Hamilton, ON L8H 3Z2

S. Querob has officially resigned from his position on the board.

A bylaw change was proposed, allowing a change from one community member to two on the board. This change would not require or cause an increase in board members.

- **Motion** to approve resignation:
- 1st t. Lute 2nd E. Grad Carried

8. Dismissal

**NEXT MEETING: AGM November 1st 2023 at 6:00pm-8:00pm at LG Wallace
Funeral Home 151 Ottawa St N, Hamilton, ON L8H 3Z2**