

OTTAWA STREET BIA MEETING
Tuesday, March 28, 2023
6:00pm – 7:00pm
BOARD MEETING MINUTES

B. Forgie**
T. Lute
S. Querob**
W. Fletcher**
E. Grad

C. Braley.
M. Carruth
J. Abbiss
A. Terveld
M. Baker**

** Not in attendance

1. Welcome & Introductions – M. Carruth

2. Minutes for February, 2023 Board Meeting – M. Carruth

- **Motion** to approve minutes from February, 2023
- 1st T. Lute 2nd J. Abbiss Carried

3. Treasurer's Report – E. Grad

- Ottawa Street Bia 93, 367.70 Contingency 40,310.62
- All audit requested by the City is submitted and final completion date will be in June

4. Beautification – A. Terveld

- All our summer baskets and costs are locked in
- C. Braley revealed summer artwork concept that will be decorating the poles in replacement of the summer baskets (waiting on City approval)
- **Motion** to sell the baskets off to go towards Ottawa Street Family PRIDE
 - 1st J. Abbiss. 2nd A. Terveld. Carried
- Agree to take advantage of the Ottawa Street Farmer's Market and will have to be cash as we do not have Square or POS system
- Will reach out to Ottawa Street Farmer's Market volunteers to run the booth

5. BIA Advisory Committee – C. Braley

Was unable to attend BIA Advisory Committee in March

6. BIA Coordinator – C. Braley

- Postponed approval of the Procurement Policy to next month
- Office rental lease between BIA and Ottawa Street BIA completed and signed
- Required to submit a blanket approval to the City of Hamilton for all outdoor patios on Ottawa Street North

7. Other

Next board meeting will be changed to April 11th due to OBIAA conference and Sew Hungry meeting will be April 25th on Zoom

8. Dismissal

NEXT MEETING: Tuesday, April 11, 2023 6:00pm – 7:00 pm