

OTTAWA STREET BIA MEETING
Wednesday, July 5, 2023
6:00pm – 7:00pm
BOARD MEETING MINUTES

B. Forgie**
T. Lute
S. Querob**
W. Fletcher**
E. Grad

C. Braley.
M. Carruth
J. Abbiss
A. Terveld**
M. Baker

** Not in attendance

1. Welcome & Introductions – M. Carruth

2. Minutes for March and April, 2023 Board Meeting – M. Carruth

- **Motion** to approve minutes from March and April 2023
- 1st. J. Abbiss 2nd T. Lute Carried

3. Treasurer's Report – E. Grad

- Ottawa Street Bia X Contingency X
- E. Grad unable to provide numbers for treasurer's report at this time
- M. Carruth will follow up with amounts at next meeting

4. Committee Updates – C. Braley

- Pride art will be going up on poles this Friday.
- Clear Eyes Collective artwork was stolen by encampment in the parkette. Police were able to retrieve it but it was destroyed.
 - Remainder of art for the parkette will be installed after encampment is gone.
- Banner audit completed and results dictates that the holiday banners should not be installed until the banner arms are fixed and replaced.
- Grant for pollinator garden will expire by end of year if not used but unable to plant pollinator garden until encampment is gone.
 - C. Braley will contact Councillor T. Hwang for help.
 - Will put decorative rocks in garden bed even if grant is lost

5. BIA Advisory Committee – C. Braley

- Main Street Conversion has been approved and will be going forward
 - No construction required as they will just be painting lines on the road over night
- New HSR transit routes will include a secondary hub at Centre Mall and more bus services going down Ottawa Street North between Main and Cannon
 - Suggested to HSR department that hub is placed closer to Ottawa Street North and to include wayfinding map of Ottawa Street North

6. BIA Coordinator – C. Braley

- Discussed OBIAA conference and the seminars C.Braley attended that benefits our BIA
- Require additional staff in BIA office to act as a Membership Services Coordinator and Administrative
 - **Motion** to strike a hiring committee to fulfil this role
 - 1st T. Lute. 2nd J. Abbiss. Carried
 - T. Lute, J.Abbiss, E. Grad and M. Carruth volunteers to formulate hiring committee
- Agreed to get cell phone for BIA Coordinator in order to communicate with board over text, manage social media accounts from, and use while out of office
 - C. Braley will present cellphone plans at next meeting

7. Other

W. Fletcher has resigned from the board and released their Vice Chair duties

T. Lute volunteered to step in as vice chair which the board was in favor of

B. Forgie has resigned as acting secretary but will continue to serve on board

8. Dismissal

NEXT MEETING: Tuesday, July 18 2023 6:00 – 7:00 pm