

OTTAWA STREET BIA MEETING
THURSDAY, February 21st, 2023
Bia Office 6:00pm – 7:00pm
BOARD MEETING MINUTES

B. Forgie
T. Lute
****S. Querob**
W. Fletcher
****E. Grad**

C. Braley.
M. Carruth
****J. Abbiss**
A. Terveld
M. Baker

** Not in attendance

- 1. Welcome & Introductions – M. Carruth**
 - 6:09
 - **In person meeting quartlery**

- 2. Minutes for January, 2023 Board Meeting – M. Carruth**
 - **Motion** to approve minutes from February 2023
 - 1st W. Fletcher 2nd M. Baker Carried
 - Contingency - Approximately at 16k

- 3. Treasurer's Report – E. Grad**
 - Ottawa Street Bia \$113,641.77 Contingency \$40,314.37

- 4. Committee Updates – A. Veld**

Beautification

- Min. 400 to have Hamilton House Painters come out
- Coordinating to have all projects done at the same time
- Opportunity for permanent installments for sustainable beautification initiatives
- Summer baskets from Mallard – approx. 20k – option to install winter baskets instead in exchange of art (which would remove us from Mallard's summer rotation) Summer baskets costing at 18k – could ask Evermoore for what we could have instead (e.g permanent festival lights or other options)
Hamilton House Painters provide maintenance - festival light quote 15k for white lights, colour changing lights extra 25%, fix banners with cable/clip \$125 each = 3250k total. Chelsea and Ariane to cost out and propose back to the board.
- 7k grant
- Chelsea to email out updates on art options for board vote
- Determine amount of polls that don't work – will this impact the lights?
- Opportunity to increase levees to include garbage clean-up/window cleaning - to explore options to include in future budgets at next AGM

Bench installation proceeding

5. BIA Advisory Committee – C. Braley

ECE discounts – COH trying to give discounts to ECE program

Community in motion awards – Hammerheads actively delivery via bike deliveries. Select employees on the street (Evette, Rachel – Market, Malcolm @ Hammerheads, Maureen – aLoft, Stephanie – hamontyoga). Promoting businesses that promote walking/transit.

Motion to approve the new hiring policy for 2023

1st W. Fletcher 2nd A. Terveld Carried

By-law signatures – collected from Exec, needed from E. Grad to update bylaws to allow voting over BIA board zoom meetings

COH Compliance Training – required for board members in April, online

6. BIA Coordinator – C. Braley

Rent Agreement – offer made for shorter term (21,000+tax for two years)

Increase is \$3,400.

Farmers Market rent increase covers taxes to \$475 for the entirety of the calendar year(s)

Accessibility conversation to come after – in collaboration with landlord for Bia Office

Remove open door policy to by appointment allowing for flexibility

March 1 notice if we are re-signing. Lease is up April 30th.

Levee increase could support impact to rent increases.

Need to review update with Market by Feb 28 to confirm

Motion to proceed with rent 3 yr lease remain at BIA office with revised contingency Market contract /agree to terms. Pay at 12 months. If refused, board will intervene to address next steps – if not, we will leave lease.

1st W. Fletcher 2nd T. Lute Carried

7. Other

Patio Program Update – restrictions to permanent patio application for Merk, conversations continue with City planning.

Restrictions and challenges to maintaining street patios.

Permit fees imposed.

City of Hamilton asked if we prefer to approve patios on a case by case or a blanket approval. Board votes for case by case. City of Hamilton will reach out with final verdict.

Chelsea away on holiday from March 18 to 25.
Bump meeting to March 28.

All members in attendance signed the code of ethics for 2023.

8. Dismissal

NEXT MEETING: Thursday, March 28th, 2023 6:00 – 7:00 pm

Dismissed 7:23.