

OTTAWA STREET BIA MEETING

Tuesday, August 15, 2023

6:00pm – 7:00pm

BOARD MEETING MINUTES

B. Forgie
T. Lute
S. Querob
A. Clarke
E. Grad

C. Braley.
M. Carruth
J. Abbiss
A. Terveld
M. Baker

** Not in attendance

1. Welcome & Introductions – M. Carruth

Introduce Ariane Clarke, owner of Empire Makes Space

2. Minutes for June, 2023 Board Meeting – M. Carruth

- **Motion** to approve minutes from June 2023
- 1st E. Grad 2nd T. Lute Carried

3. Treasurer's Report – E. Grad

- Ottawa Street Bia \$140,805.26 Contingency \$17,144.87
- Deficit of \$5737.90 to be paid from contingency

4. Beautification Updates – A. Terveld & C. Braley

Pride art is installed and Councillors from both Wards have donated \$1500 each towards the initiative

Pollinator garden is continuing to progress

Hardscaping company Veld has offered to move rocks into the garden space for free
Green Venture has paid for a landscape architect to come in and design a pollinator garden

Kiwanis BGC is providing their landscaper to help maintain and plant garden

Aiming to get rocks in soon (dependent on Veld's timeline) and do a community plant event on September 20th at 4:00pm

Awarded a grant for new banners for a total of \$4545.45 on top of the \$4000 put aside from BIA budget

In order to use grant for banners, we must incorporate them into public art placement
Using different language to spell the word community in different languages

Motion to have local schools and community centers to design parts of our banners with kids concepts

1st J. Abbiss 2nd A. Terveld Carried

As we are now ordering half the amount of flower baskets due to the Pride Art that has taken up some of the spaces, we are saving this year \$6500 and \$9500 next year

Motion to allocate the news funds towards wall washers for 2014 budget

1st A. Terveld 2nd J. Abbiss Carried

We are getting complaints about the empty planters located between Roxborough and Dunsmuir as they are not maintained and over grown with weeds

There are some shops who have shown interest in having the planters outside their shops to maintain themselves

Motion to use \$500 to move unused planters in front of shops that are interested in maintaining it

1st T. Lute 2nd M. Baker Carried

5. BIA Advisory Committee – C. Braley

Nosh week is returning to Hamilton sometimes between January – March 2024

Need to look for cooks interested in participating in chef wars and decide how we want Ottawa Street North to participate

6. BIA Coordinator – C. Braley

The Bia Coordinator C. Braley requires the use of a cellphone in order to better manage social media, have access to emails and be able to work outside the office

Compared multiple cellphone plan providers to choose the best option

Motion to use Telus as our cellphone provider due to a combination of price, customer service and located at Centre Mall for convenience

Light located in front of ALE was damaged during art installation

Hamilton House Painters has taken ownership and they are currently working with the City of Hamilton to have it repaired

Zoom and Canva are both expired now and we still do not have credit card to be able to access either service

Google Drive is also completely full and requires an upgrade
T. Lute also must be added as a signing authority at the bank now that they are made Vice Chair

Motion to outsource google drive and canva accounts to J. Abbiss @ Market Box Incorporated as we are unable to secure a credit card at this time. Ottawa Street Bia will re-imburse Market Box with proof of invoice
1st M. Baker 2nd T.Lute

Make an appointment with Telus for C. Braley, W. Kemp and M. Carruth to get a cellphone on a Tuesday

Garbage strike starting in Hamilton next week
Contact Councillor and landlord is responsible for disposal methods
Send a newsletter reminding that they can't dump

Approached by Armour Team who specializes in Bia Security needs including use of patrols on foot and bike, removing trespassers on private property, created a Whatsapp group of businesses to communicate through, sends reports to the City of Hamilton, visit and respond to calls from businesses on the street in relation to shoplifting and security breaches
Get a quote to see what they cost

7. Other

Hiring Committee will be conducting interviews starting next Monday with 8 chosen applications from the list

8. Dismissal

NEXT MEETING: 2nd Tuesday in September, 2023 6:00 – 7:00 pm