

OTTAWA STREET BIA MEETING

Tuesday, April 11, 2023

6:00pm – 7:00pm

BOARD MEETING MINUTES

B. Forgie**
T. Lute
S. Querob**
W. Fletcher
E. Grad

C. Braley.
M. Carruth
J. Abbiss**
A. Terveld
M. Baker

** Not in attendance

1. Welcome & Introductions – M. Carruth

2. Minutes for March, 2023 Board Meeting – M. Carruth

- Secretary is on sick leave and no minutes to approve this month

3. Treasurer's Report – E. Grad

- Ottawa Street Bia 90,520.26 Contingency 20,306.87

4. Beautification – A. Terveld

- A. Terveld confirmed that 26 baskets will be delivered to BIA office and 26 to be hung
- Mallard Farms also does metal flowers and will send photos and quotes similar to those in Downtown Hamilton BIA
- In terms of winter baskets, no swag needed due to pole wraps and one pole wrap was damaged due to swag
- C. Braley and A. Terveld will brainstorm ideas for alternatives to hanging baskets
- All snowflakes will be matching and restrung this year
- Pride Art on pole have been approved by the City of Hamilton
- Clear Eyes Collective art has been delivered and stored in office and will be installed in June (waiting on approval from Parks North) and Indwell is considering allowing us to use the side of their building
- Will use the stair installation for the Ottawa Farmer's Market that will be pulled out when required as they are not safe to install permanently for liability reasons

5. BIA Advisory Committee – C. Braley

- Updated about patio approvals and some fees were waived by the City of Hamilton
- Discussed the different patios and issues in the past including crashes and spot allocation
- Originally was going to vote patio by patio for approval but the City has requested a blanket patio approval instead

6. BIA Coordinator – C. Braley

- In order to approve Procurement Policy, C. Braley will resend it and post pone the motion to next month
- Ottawa Street Pride Committee asked if the BIA would support Rainbow Registered program that trains businesses about how to become a safe space for 2SLGTBQIA+ customers by encouraging businesses to sign up through some sort of incentive
 - Will put information about Rainbow Registered program in newsletter to businesses to see what sort of feedback we get
 - C. Braley will send off email about Rainbow Registered program to all the board members
- Completed critical session planning with Patty Hayes for our 5-year plan
 - Will follow up and discuss the report after Sew Hungry
- C. Braley asks if we could get the BIA building deep cleaned
 - M. Carruth will discuss with our cleaner David to start doing more surfaces and would rather pay David an extra hour of cleaning than hiring someone to come in
- Cleaner David has also switched to morning to do garbage clean up on the street

7. Other

- Carewalk has asked if they could use our parkette to do a walk-a-thon around Ottawa Street North to raise money for their cause
- C. Braley will track any hours that go over 30 hours during OBIAA Conference
- Next meeting in May will be on zoom as it's the Tuesday after Sew Hungry

8. Dismissal

NEXT MEETING: Tuesday, May 16, 2023 6:00 – 7:00 pm

